

Instructions for Online Volunteer Sign Up



1. Go to <https://www.giveeffect.com/> and click **Sign Up** in the top right corner.
2. When the login dialog box pops up, click the **Create New Account** link at the bottom.
3. Follow the prompts to create an account (you will need this login information later).
4. Go to <https://habitatspringfieldmo.org/get-involved/volunteer/> and click **Individuals**.
5. On the next page, scroll down and click the **Register to Volunteer** button.
6. This page contains a calendar as well as a list of available volunteer shifts down the right side. Scroll to the date you want to work and click **Sign Up**.
7. You will then be prompted to login using the credentials you created in step 3.
8. If this is your first time signing up, you will be taken to the **Volunteer Application**. Complete this form in its entirety.
9. The next page (which will show up immediately for returning users) will show additional volunteer dates that you may want to sign up for. Put a check mark next to any day you want to volunteer and then click **Next**.
- 10 Continue following the Next prompts and enter in any needed information. After you have filled in all required information, click **Finish**.

You are now signed up for a Habitat for Humanity volunteer shift!